



**ARTS COUNCIL OF THE MORRIS AREA
LOCAL ARTS GRANT
FISCAL YEAR 2012**

INTERIM REPORT

FUNDING PERIOD: January 1, 2012 – December 31, 2012

DEADLINE FOR SUBMISSION: Thursday, July 15, 2011 at 5:00 pm

The Arts Council of the Morris Area (Arts Council) is pleased to announce continuation of the Local Arts Grant Program which is made possible by, and is contingent upon, funding from the New Jersey State Council on the Arts (NJSCA).

Attached is an Interim Report form to be completed by all organizations that were selected to receive Multi-year Local Arts Grant Funding in FY2011. In lieu of a full application for FY2012, the Arts Council is requiring an Interim Report so the Local Arts Grant Evaluation and Funding Panels can make a decision on your funding request for the second grant period (January 1, 2012 to December 31, 2012).

All applications must be received in the Arts Council office by 5:00 pm, or postmarked no later than, **Thursday, July 15, 2011**. Late or incomplete applications will not be considered, nor will faxed or e-mailed applications be accepted. All applications should be sent to:

**Kadie Dempsey, Local Arts Director
Arts Council of the Morris Area
14 Maple Avenue, Suite 301
Morristown, New Jersey 07960**

Decisions on all applications will be made, and applicants notified, no later than October of 2011.

If you have any questions in preparing your application, please contact Kadie Dempsey at (973) 285-5115, ext. 17 (kdempsey@morrisarts.org), or for questions pertaining to finance charts, contact Anne Dodd, Finance Director, at (973) 285-5115, ext. 15 (adodd@morrisarts.org).

The Interim Report form can be downloaded from www.morrisarts.org
APPLICATIONS MUST BE TYPED

This application is available in Large Print upon request.



**Local Arts Grant FY 2012
Interim Report**

GENERAL INFORMATION:

NAME OF APPLICANT:	_____		
ADDRESS:	_____		
MAILING ADDRESS (if different from above):	_____		
WEB ADDRESS:	_____	FAX NUMBER:	_____
E-MAIL ADDRESS:	_____	DAYTIME PHONE NUMBER:	_____
CONTACT PERSON:	_____	CONTACT PHONE NUMBER:	_____
CONTACT E-MAIL ADDRESS:	_____	CONTACT OFFICIAL TITLE:	_____
NJ LEGISLATIVE DISTRICT #:	_____	CONGRESSIONAL DISTRICT #:	_____
FEDERAL ID # :	_____		

SECTION 1: Narrative

A) Governance/administrative/artistic changes:

Has your organization either experienced any changes, or anticipates any changes, from your FY 2011 application that may affect the FY 2012 grant period (1/1/12-12/31/12)?

No **Yes, please explain briefly.**

B) Programmatic changes:

Has your organization either experienced any changes, or anticipates any changes, from your FY 2011 application that may affect the FY 2012 grant period (1/1/12-12/31/12)?

No **Yes, please explain briefly.**

SECTION 2: Proposed Activities

Complete attached Proposed Calendar of Activities Events.

SECTION 3: Budget Page

Complete attached Finance Chart(s). Please note that **your request** for the second year grant period (January 1, 2012-December 31, 2012 is in the shaded box marked Local Arts Grant Award in the Projected Budget for 2012.

THE INTERIM REPORT IS DUE Thursday, July 15, 2011.

I certify to the best of my knowledge and belief, that the information in this application is true and accurate. I further understand that submission of this application implies prior review of the representations therein by the applicant's board or appropriate governing body. I also understand and agree that submission of this application signifies the applicant's intention to comply with Title IV of the Civil Rights Act of 1964 and the Americans with Disabilities Act. (ADA).

(Please print)	Name	Title	Date	Officer's Signature
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Arts Council *of the* Morris Area

LOCAL ARTS GRANT FY 2012
***PROPOSED* CALENDAR OF ACTIVITIES & EVENTS**
JANUARY 1, 2012 to DECEMBER 31, 2012

NAME OF APPLICANT: _____
CONTACT PERSON FOR TICKETS: _____
CONTACT DAYTIME PHONE NUMBER: _____
CONTACT E-MAIL ADDRESS: _____

This *Proposed Calendar of Activities & Events* will be used to schedule on-site evaluations by the Local Arts Grant Evaluation Panel. The applicant should make two (2) complimentary tickets available for the Arts Council for this purpose. **NOTE** that, in lieu of sending tickets to the Arts Council as in past years, tickets may be left at the box office/sign in area for each activity.

Please indicate (a) date of event; (b) type of event (e.g. concert, play, dance); and (c) location of event. The Arts Council understands that the applicant may not have made final selections or have firm dates for its activities. If that is the case, indicate the date/month ranges and generic titles (November-Fall Concert-Morristown, for example). If the applicant is applying for a Special Project Support Grant, list only activities and events pertinent to the Special Project. It is the applicant's responsibility to inform the Arts Council of all upcoming events/performances at least **five (5) weeks** in advance, as well as any changes to this *Proposed Calendar*.

Date(s)

Event

Location (town)



Arts Council *of the* Morris Area

LOCAL ARTS GRANT FY 2012
FINANCE CHART

All groups, including those applying for Special Project Support, must fill out this chart.

NAME OF APPLICANT: _____

Please complete the following financial chart (fill in ALL blanks with a number or a "0"):

I N C O M E	1/01/10 12/31/10 ACTUAL	1/01/11 12/31/11 BUDGET	1/01/12 12/31/12 PROJECTED
A. CONTRIBUTED INCOME			
Corporation Support & Business Support			
Foundation Support			
Government (other than Local Arts Grant Award)			
Memberships, Individual Donations & Other Private Sources			
LOCAL ARTS GRANT AWARD			
B. EARNED INCOME			
Admissions/Subscriptions			
Other (include sales and all investment income to be spent) (Note: itemize on Section 7A if over 10% of Total Cash Income)			
C. TOTAL CASH INCOME			
E X P E N S E S			
D. PERSONNEL			
Staff Salaries			
Artist Fees			
Technical/Production Personnel Fees			
E. OTHER OPERATING EXPENSES			
Space Rental & Mortgage Payments			
Administrative Expenses (phone, postage, supplies, insurance, marketing, facility maintenance, etc.)			
Technical Production (non-personnel)			
Other (Note: itemize on Section 7B if over 10% of Total Cash Expenses)			
F. TOTAL CASH EXPENSES			
Total Annual (Deficit)/Surplus - (C minus F)			
Accumulated Cash in Reserve/(Deficit)			

Authorized Signature of Board

Date



LOCAL ARTS GRANT FY 2012
FINANCE CHART for *SPECIAL PROJECT SUPPORT* only

NAME OF APPLICANT: _____

Please complete the following financial chart (fill in ALL blanks with a number or a "0"):

I N C O M E	1/01/10 12/31/10 ACTUAL	1/01/11 12/31/11 BUDGET	1/01/12 12/31/12 PROJECTED
A. CONTRIBUTED INCOME			
Corporation Support & Business Support			
Foundation Support			
Government (other than Local Arts Grant Award)			
Memberships, Individual Donations & Other Private Sources			
LOCAL ARTS GRANT AWARD			
B. EARNED INCOME			
Admissions/Subscriptions			
Other (include sales and all investment income to be spent) (Note: itemize on Section 7A if over 10% of Total Cash Income)			
C. TOTAL CASH INCOME			
E X P E N S E S			
D .PERSONNEL			
Staff Salaries			
Artist Fees			
Technical/Production Personnel Fees			
E. OTHER OPERATING EXPENSES			
Space Rental & Mortgage Payments			
Administrative Expenses (phone, postage, supplies, insurance, marketing, facility maintenance, etc.)			
Technical Production (non-personnel)			
Other (Note: itemize on Section 7B if over 10% of Total Cash Expenses)			
F. TOTAL CASH EXPENSES			
Total Annual (Deficit)/Surplus - (C minus F)			
Accumulated Cash in Reserve/(Deficit)			

 Authorized Signature of Board

 Date



**LOCAL ARTS GRANT FY 2012
FINANCE CHART**

NAME OF APPLICANT: _____

ORGANIZATION Finance Chart – Grant Period January 1, 2012 – December 31, 2012

Section 7A: ITEMIZED OTHER EARNED INCOME	
TOTAL OTHER EARNED INCOME	

Section 7B: ITEMIZED OTHER OPERATING EXPENSES	
TOTAL OTHER OPERATING EXPENSES	

SPECIAL PROJECT Finance Chart – Grant Period January 1, 2012 – December 31, 2012

Section 7A: ITEMIZED OTHER EARNED INCOME	
TOTAL OTHER EARNED INCOME	

Section 7B: ITEMIZED OTHER OPERATING EXPENSES	
TOTAL OTHER OPERATING EXPENSES	



Arts Council *of the* Morris Area